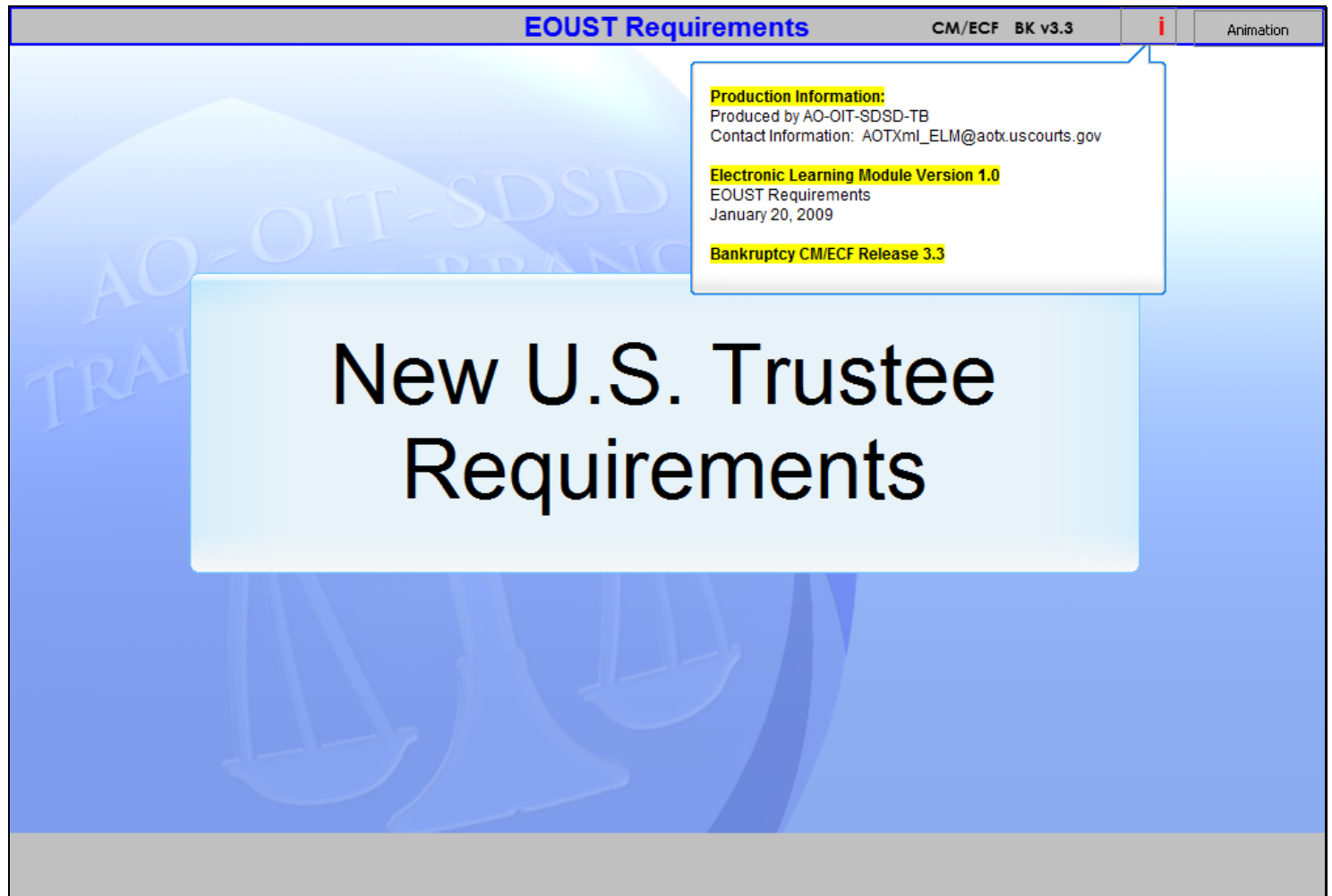


Slide 1 - Introduction Slide



The slide features a blue background with a faint watermark of the AO-OIT-SDSD seal and scales of justice. A large white box in the center contains the title "New U.S. Trustee Requirements". A small white box in the upper right corner contains production information. The slide is framed by a grey header and footer.

EOUST Requirements CM/ECF BK v3.3 i Animation

Production Information:
Produced by AO-OIT-SDSD-TB
Contact Information: AOTXml_ELM@aotb.uscourts.gov

Electronic Learning Module Version 1.0
EOUST Requirements
January 20, 2009

Bankruptcy CM/ECF Release 3.3

New U.S. Trustee Requirements

Slide notes

Welcome to the lesson discussing the United States Trustee requirements in Release 3.3.

Slide 2 - Navigation

Navigation Instructions: Each screen contains specific instructions to follow that mimic the actual software. Follow the instructions to progress through the lesson.

Playback Controls: Playback controls, located at the bottom of the screen, may be used to move forward or back, or to rewind to the beginning of the lesson. The playback controls also include a pause/play button toggle. If you pause the lesson, click the button again to resume.

Menu: Move the mouse over the word **MENU**, located in the upper left corner, to view the drop-down list of lesson topics. Click on the desired topic to jump to that part of the lesson.

Closed Captioning: Click the **CC** button in the playback controls to toggle the closed captioning feature on or off.

Audio: Click the **speaker icon** to toggle audio on or off.

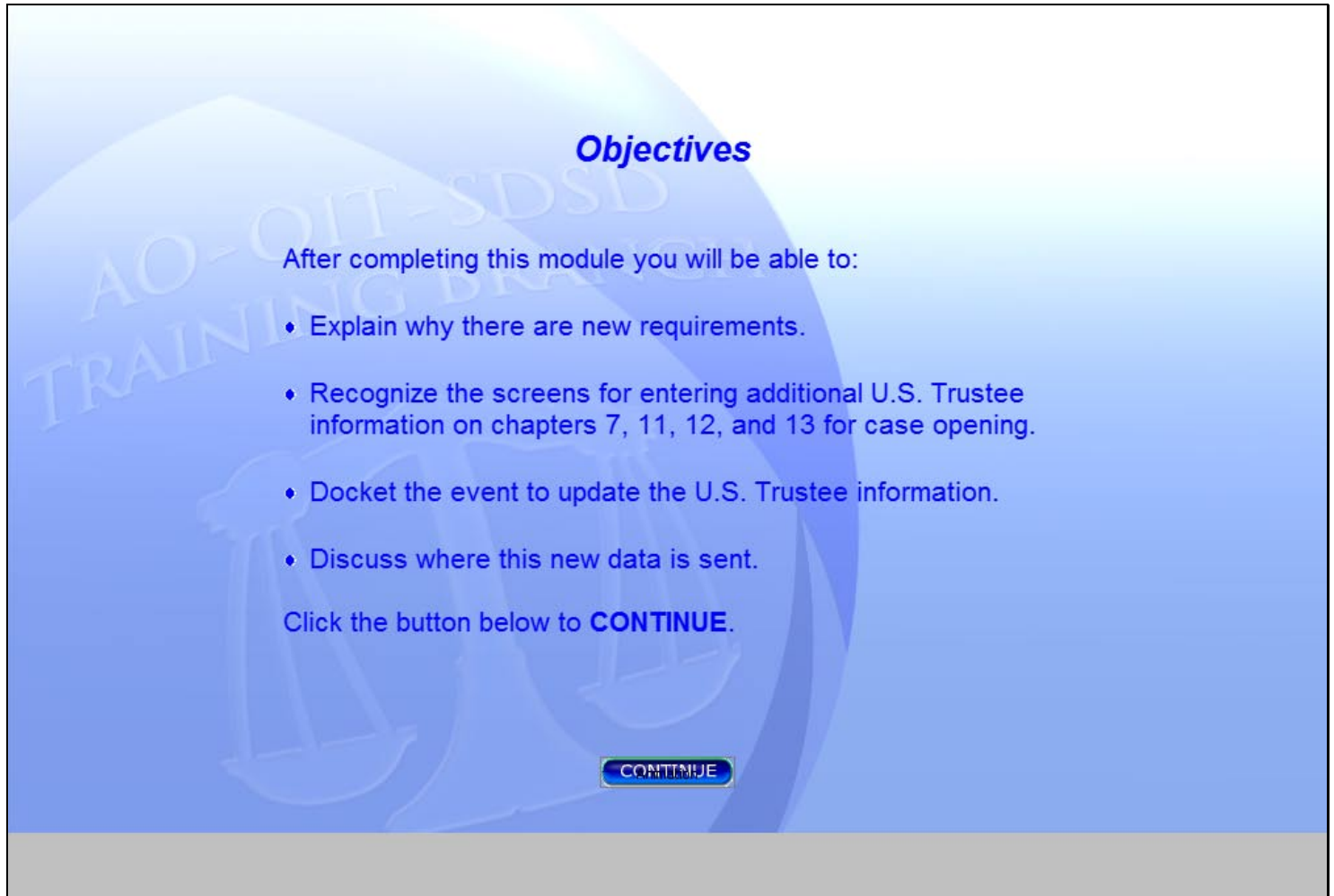
Additional Information: Roll the mouse over the "i" located in the title bar to view module version and AO-OIT-SDSD-Training Branch contact information.

Exit the Lesson: To exit the lesson, click the **X** in the upper right corner of the lesson window, or select **Exit** from the menu.

Begin the Lesson: Click the **START** button when you are ready to begin.

**Slide notes**

Please take a moment and review the navigation instructions. Once you have finished, click the START button to continue.

Slide 3 - ObjectivesThe slide has a blue gradient background with a faint watermark of a shield and scales of justice. The shield contains the text "AO-OIT-SDSD" and "TRAINING".

Objectives

After completing this module you will be able to:

- Explain why there are new requirements.
- Recognize the screens for entering additional U.S. Trustee information on chapters 7, 11, 12, and 13 for case opening.
- Docket the event to update the U.S. Trustee information.
- Discuss where this new data is sent.

Click the button below to **CONTINUE**.

CONTINUE

Slide notes

Here are the objectives for this module. When you are ready to begin, click the Continue button.

Slide 4 - Overview of EOUST Requirements



Overview of the New US Trustee Requirements

- Compliance with the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005 reporting regulations.
- Data collection at case opening.
- Data sent to the U.S. Trustee daily data extraction program.
- New data not sent to Statistics Division.

[CONTINUE](#)**Slide notes**

Overview of the New U.S. Trustee requirements. The United States Trustee requests more data be collected to comply with the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005. These reporting regulations are also known as BAPCPA. The data is collected at case opening and will be included in the U.S. Trustee Daily data Extraction program. The new information will not be sent to the Statistics Division. Click the button below to Continue.

Slide 5 - Chapter 7

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?OpenBkCase

Links Hyena-PX BK_Editor DB BK_Dictionary BK BK_Live DB Customize Links Hyena-Prod LWC MySA NGS Support HP

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Open New Bankruptcy Case

Case type bk Case number

Date filed 11/18/2008 9:00 ☒ AM ☐ PM

Chapter **7** ▼

Joint Petition n ▼

Deficiencies n ▼

Origin Original ▼

Next Clear

Internet | Protected Mode: Off 100%

Slide notes

In a Chapter 7 case,

Slide 6 - Slide 6

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?684531522862726

Links: Hyena-PX, BK_Editor DB, BK_Dictionary BK, BK_Live DB, Customize Links, Hyena-Prod, LWC, MySA, NGS, Support HP

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Open New Bankruptcy Case

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission

Schedule I line 5: Subtotal of payroll deductions

Schedule J line 20c: Monthly net income

Form B22A

Line 1A: Veteran's declaration

Line 1B: Declaration of non-consumer debts

Line 2: Marital/filing status

Line 11: Subtotal of current monthly income

Line 14B: Debtor's household size

Line 14: Applicable median family income

Debtor Spouse

Debtor Spouse

Debtor Spouse

Done

Internet | Protected Mode: Off

100%

Slide notes

the new screen contains two sections. The first section comes from schedules C, I and J and will collect information from four fields. The second section collects data from the Form B22A Means Test.

Slide 7 - Slide 7

EOUST Requirements

CM/ECF BK v3.3

[https://bkecf-live.aobx.ao.dcn/cgi-bin/Dispatch.pl?684531522862726](#)

Live Search

[Links](#)
[Hyena-PX](#)
[BK_Editor DB](#)
[BK_Dictionary BK](#)
[BK_Live DB](#)
[Customize Links](#)
[Hyena-Prod](#)
[LWC](#)
[MySA](#)
[NGS](#)
[Support HP](#)

File Edit View Favorites Tools Help

[CM/ECF - U.S. Bankruptcy Court](#)

Page Tools

ECF

[Bankruptcy](#)
[Adversary](#)
[Query](#)
[Reports](#)
[Utilities](#)
[Search](#)
[Logout](#)

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission

Schedule I line 5: Subtotal of payroll deductions

Schedule J line 20c: Monthly net income

Debtor

Spouse

Debtor

Spouse

Debtor

Spouse

Debtor

Spouse

Form B22A

Line 1A: Veteran's declaration

Line 1B: Declaration of non-consumer debts

Line 2: Marital/filing status

Line 11: Subtotal of current monthly income

Line 14B: Debtor's household size

Line 14: Applicable median family income

Line 18: Current monthly income

Animation (1004 x 630) (X:0; Y:0)

Done

Internet | Protected Mode: Off

100%

Slide notes

The debtor's attorney enters information in the appropriate fields to satisfy the BAPCPA reporting requirements.

Slide 8 - Slide 8

The screenshot shows a web browser window titled "CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer". The address bar displays the URL "https://bkecf-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?684531522862726". The browser's toolbar includes a "Live Search" box and a "Page" dropdown menu. The website's navigation bar features the "ECF" logo and links for "Bankruptcy", "Adversary", "Query", "Reports", "Utilities", "Search", and "Logout".

The main content area displays the "Form B22A" section, which includes the following fields:

- Line 38: Education expenses for dependent children under 18
- Line 39: Additional food and clothing expense
- Line 41: Total additional expense deductions
- Line 46: Total deductions for debt payment
- Line 47: Total of all deductions allowed
- Line 50: Monthly disposable income
- Line 51: 60-month disposable income
- Line 52: Initial presumption determination
- Line 53: Total non-priority unsecured debt
- Line 54: Threshold debt payment amount
- Line 55: Secondary presumption determination

At the bottom of the form, there are "Next" and "Clear" buttons. The browser's status bar at the bottom indicates "Done" and "Internet | Protected Mode: Off".

Slide notes

There are approximately thirty fields of data collected under the Form B22A section. Some fields are optional depending on the situation.

Slide 9 - Chapter 11

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?OpenBkCase

Links Hyena-PX BK_Editor DB BK_Dictionary BK BK_Live DB Customize Links Hyena-Prod LWC MySA NGS Support HP

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Open New Bankruptcy Case

Case type bk Case number

Date filed 11/18/2008 9:00 ☒ AM ☐ PM

Chapter **11** ▼

Joint Petition n ▼

Deficiencies n ▼

Origin Original ▼

Next Clear

Done Internet | Protected Mode: Off 100%

Slide notes

When a chapter 11 case is opened,

Slide 10 - Slide 10

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?113035205595849

Links Hyena-PX BK_Editor DB BK_Dictionary BK BK_Live DB Customize Links Hyena-Prod LWC MySA NGS Support HP

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Open New Bankruptcy Case

Form B1: Debtor's aggregate non-contingent liquidated debts < \$2,190,000 ☐

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission Debtor Spouse

Schedule I line 5: Subtotal of payroll deductions Debtor Spouse

Schedule J line 20c: Monthly net income

Next Clear

Done Internet | Protected Mode: Off 100%

Slide notes

the new screen contains a check box used to collect the debtor's aggregated non-contingent liquidated debts shown on voluntary petition Form B1 and information from schedules C, I and J.

Slide 11 - Chapter 12

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?OpenBkCase

Links Hyena-PX BK_Editor DB BK_Dictionary BK BK_Live DB Customize Links Hyena-Prod LWC MySA NGS Support HP

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Open New Bankruptcy Case

Case type bk Case number

Date filed 11/21/2008 9:00 AM PM

Chapter 12

Joint Petition n

Deficiencies n

Origin Original

Next Clear

Done Internet | Protected Mode: Off 100%

Slide notes

When a chapter 12,

Slide 12 - Chapter 13

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?OpenBkCase

Links Hyena-PX BK_Editor DB BK_Dictionary BK BK_Live DB Customize Links Hyena-Prod LWC MySA NGS Support HP

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Open New Bankruptcy Case

Case type bk Case number

Date filed 11/20/2008 9:00 AM PM

Chapter 13

Joint Petition n

Deficiencies n

Origin Original

Next Clear

Done Internet | Protected Mode: Off 100%

Slide notes

or a chapter 13 case is opened

Slide 13 - Slide 13

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.ao.dcn/cgi-bin/Dispatch.pl?364625799851635

Links Hyena-PX BK_Editor DB BK_Dictionary BK BK_Live DB Customize Links Hyena-Prod LWC MySA NGS Support HP

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Open New Bankruptcy Case

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission Debtor Spouse

Schedule I line 5: Subtotal of payroll deductions Debtor Spouse

Schedule J line 20c: Monthly net income

Done Internet | Protected Mode: Off 100%

Slide notes

this is the new screen collecting information from the four fields on schedules C, I and J.

Slide 14 - Update UST Stats

The screenshot shows a Windows Internet Explorer browser window displaying the CM/ECF - U.S. Bankruptcy Court website. The address bar shows the URL: <https://bkecf-live.aotx.aocn/cgi-bin/Dispatch.pl?528427778227123>. The browser's Links bar contains several shortcuts: Hyena-PX, BK_Editor DB, BK_Dictionary BK, BK_Live DB, Customize Links, Hyena-Prod, LWC, MySA, NGS, and Support HP. The website's navigation bar includes links for Bankruptcy, Adversary, Query, Reports, Utilities, Search, and Logout. The main content area is titled 'Miscellaneous' and displays case information for '08-10135 Tanya Smith', including 'Type: bk', 'Chapter: 7 i', and 'Office: 1 (Pleasantville)'. Below this, there is a text input field containing 'update EOUST Stats' and a prompt: 'Click your selection, or use arrows to highlight it and press Enter.' To the right of the input field is a section titled 'Selected Events (click to remove events)' which is currently empty. Below the input field, the 'Available Events (click to select events)' list contains one item, 'Update EOUST Stats', which is highlighted with a blue background and a red border. At the bottom of the event lists are 'Next' and 'Clear' buttons. The browser's status bar at the bottom indicates 'Done', 'Internet | Protected Mode: Off', and a zoom level of '100%'.

Slide notes

A new event is available to collect some of the required data for cases when this information is not available at case opening. The event is called Update EOUST Stats.

Slide 15 - Slide 15

CM/ECF - U.S. Bankruptcy Court - Windows Internet Explorer

https://bkecf-live.aotx.aocdn/cgi-bin/Dispatch.pl?433265584550438

Links: Hyena-PX, BK_Editor DB, BK_Dictionary BK, BK_Live DB, Customize Links, Hyena-Prod, LWC, MySA, NGS, Support HP

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

Miscellaneous:

[08-10135 Tanya Smith](#)

Type: bk Chapter: 7 i Office: 1 (Pleasantville)

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission Debtor Spouse

Schedule I line 5: Subtotal of payroll deductions Debtor Spouse

Schedule J line 20c: Monthly net income

Form B22A

Line 1A: Veteran's declaration

Line 1B: Declaration of non-consumer debts

Line 2: Marital/filing status

Done Internet | Protected Mode: Off 100%

Slide notes

This event can be used to submit data after a case is opened. It can be used after an order for relief has been entered in an involuntary case, or for any case where the figures were not available when the case was opened. The information on the screens will correspond to the chapter for that case.

Slide 16 - Slide 16

EOUST Requirements CM/ECF BK v3.3

https://bkecf-live.aobx.ao.dcn/cgi-bin/Dispatch.pl?433265584550438

Links Hyena-PX BK_Editor DB BK_Dictionary BK BK_Live DB Customize Links Hyena-Prod LWC MySA NGS Support HP

File Edit View Favorites Tools Help

CM/ECF - U.S. Bankruptcy Court

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

08-10135 Tanya Smith

Type: bk Chapter: 7 i Office: 1 (Pleasantville)

Schedules

Schedule C: Total value of claimed exemptions

Schedule I line 1: Monthly gross wages, salary, and commission

Schedule I line 5: Subtotal of payroll deductions

Schedule J line 20c: Monthly net income

Form B22A

Line 1A: Veteran's declaration

Line 1B: Declaration of non-consumer debts

Line 2: Marital/filing status

Line 11: Subtotal of current monthly income

Done

Animation (1004 x 630) (X:0; Y:0)

Debtor Spouse

Debtor Spouse

Debtor Spouse

Internet | Protected Mode: Off 100%

Slide notes

No audio

Slide 17 - Summary

Summary

This concludes the lesson regarding the New U.S. Trustee Requirements.

You should now be able to:

- Explain why there are new requirements.
- Recognize the screens for entering additional U.S. Trustee information on chapters 7, 11, 12, and 13 for case opening.
- Docket the event to update the U.S. Trustee information.
- Discuss where this new data is sent.

Use the playback controls or Menu options to view previous screens or close this module by pressing the **ENTER** key on your keyboard or by clicking **Exit** on the Menu.

Slide notes

Please take a moment to read this Summary slide. You may use the playback controls or Menu options to view previous screens. To close this module, press the Enter key, or click Exit on the Menu.

Slide 18 - Exit



Slide notes

Thank you for viewing the module on the New U.S. Trustee Requirements.